

AURELIUS TOWNSHIP BOARD OF TRUSTEES

Regular Meeting Tuesday, April 14, 2020

MINUTES

The Aurelius Township Board met in regular session on Tuesday, April 14, 2020, at the Aurelius Township Hall, 1939 S. Aurelius Road, Mason, Michigan.

Board members present: Ayres, Droscha, Groh, and Malcangi

Absent: Silsby

Also present by audio remotely: Krista and Josh Simmons

A Public Hearing on the proposed 2019-2020 Budget was called to order at 6:45 p.m.

All present joined in the pledge to the United States flag. Meeting was held with a remote audio link for the public through the TEAMS application. Social distancing was in practice. Clerk Ayres called for a vote for a moderator. Ayres motioned for Member Droscha to moderate and Member Malcangi seconded. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried. Proposed budget was presented.

Public Comment

None

Public Hearing adjourned at 7:00 p.m.

The regular meeting was called to order by Trustee Droscha at 7:00 p.m. Meeting was held with remote options for the public, to approve budget, payroll and payment for township obligations.

Consent Agenda

Board Meeting Minutes of March 11, 2020, March 18, 2020, March 31, 2020, and April 7, 2020, were reviewed for approval.

Expenses were reviewed for approval in the amount of \$48,313.07 covered by vouchers: Payroll Fund: #16966 - #16996 and 2 voids and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks #16997 - #17021

Member Ayres wanted to make a correction to the February 11, 2020 minutes for payroll check numbers 16875 through 16893 and 1 EFT. Motion made by Member Malcangi and seconded by Member Groh to approve consent agenda with corrections to minutes approved at last regular Board of Trustees meeting. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Public Comment

None

Unfinished Business

None.

New Business

Budget preparation was discussed. It is the Supervisor's statutory duty to prepare and maintain the budget. Next year the budget should to be prepared and approved earlier, with the public hearing being held by the March 31st deadline. Motion made by Member Ayres to adopt requested 2020-2021 Budget and General Appropriations Act Resolution. Member Malcangi seconded. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Malcangi and seconded by Groh to approve 2020-2021 Board of Trustees Meeting Date Resolution. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Ayres and seconded by Member Malcangi to approve resolution to collect summer taxes for \$1.00 per parcel per school agreement. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Groh and seconded by Member Ayres to approve the 2020 – 2021 Financial Depositories Resolution. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Groh and seconded by Member Droscha to approve Resolution to Discontinue Additional Service Fee Paid for Land Divisions and Consolidations. Application Fees to be discussed at a future meeting. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Groh and seconded by member Malcangi to approve Resolution to Establish Township Assessor Salary at \$32,325.00 for the 2020-2021 fiscal year and transfer all assessing duties to Krista Simmons. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Member Groh presented property purchase information. Several concerns were voiced regarding clean up agreement before closing and disconnection of power and gas.

Motion made by Member Groh and seconded by Member Ayres to approve Resolution to Purchase Property at 1973 S. Aurelius Road. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Motion made by Member Ayres and seconded by Member Malcangi to approve Resolution to Purchase Property at 1981 S. Aurelius Road. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Planning Commission candidates Steve Duane, Gordon Waltz, Sandy Osterle, Lori Pfof, and Matt Bennett were considered. Those not chosen will remain on a list for future consideration if there is a vacancy. Motion made by Member Malcangi and seconded by Member Groh to approve appointment of Steve Duane and Lori Pfof. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Office staff have been paid through April 14th while office is closed due to COVID-19. Motion made by Member Groh and seconded by Member Malcangi to lay off Deputies and Administrative Assistant as of April 15, 2020. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Assessor Krista Simmons and Assessing Assistant Josh Simmons reported Board of Review went well. There was an increase to \$8,465,400 in assessed value and \$3,927,352 in taxable value on ad valorem properties. The assessment roll was sent to Ingham County and they signed off on it. The Whiting's have taken their case to the Michigan Tax Tribunal. Field work will be on hold due to COVID-19.

Larry Silsby submitted a written Zoning Administrator Report stating follow up letters had been sent to several residents for clean up of junk cars, trash and a sign issue. Board members discussed the requirement of board approval for all actions Zoning Administrator takes involving the attorney.

Member Droscha read the fire report. There was one visit by the Mason Fire Department to Aurelius Township.

Member Ayres presented the Janeke fire account for collection action. Motion made by Malcangi and seconded by Member Ayres. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

Glenna Droscha Park pump has been temporarily disabled and park restrooms have been locked. Attorney Revore has said mowing parks is allowed under current conditions.

Columbia Creek Park cleaning cost was discussed. Motion made by Member Droscha and seconded by Member Groh to request bids for cleaning. Vote: Ayes: Ayres, Droscha, Groh. Nays: None. Absent: Silsby. Abstained: Malcangi. Motion carried.

Discussion of more consistent park and restroom operation. Motion by Member Malcangi to approve closing November 1st through April 30th ~~May 1st through October 31~~ for Columbia Creek and December 1 through March 31 for Glenna Droscha Park restrooms and to order signs for Glenna Droscha restroom doors. Seconded by Member Droscha. Vote: Ayes: Ayres, Droscha, Groh, and Malcangi. Nays: None. Absent: Silsby. Motion carried.

The township newsletter was reviewed due to the cost and hours required for preparation. A four page, 11x 17, folded, 20 pound, non-gloss, white paper mailer bid will be requested from Sun Print printing and KCI printing.

Board Reports

Member Silsby was offered set up with remote meeting via phone call. Supervisor Silsby left a written report from Officer Harrison and the Board of Review Minutes that were reviewed.

Clerk Ayres shared the new tabulator was ordered. The Charamy Cleary of the Bureau of Elections, requested the township order the tabulator if we were still interested in receiving the 50% state grant. Ms. Cleary stated further instructions would follow. Ayres provided the Balance Sheet Report.

Treasurer Groh requested a resolution on spending be put on the next agenda. She also suggested Bob Baker contact the township for approval before any cemetery maintenance is performed. Park inspection lists were given to Trustees.

Trustees had no report.

Public Comment

None.

Meeting adjourned at 9:47 p.m.

Respectfully submitted by:

Tracy Ayres, Clerk
Aurelius Township