

**ELECTRICAL PERMIT APPLICATION**  
**AURELIUS TOWNSHIP**  
**1939 SOUTH AURELIUS ROAD**  
**MASON MI 48854**  
**PHONE 517.628.2093**

PERMIT NUMBER \_\_\_\_\_

PARCEL NUMBER \_\_\_\_\_

DATE \_\_\_\_\_

APPROVED BY \_\_\_\_\_

**I. JOB ADDRESS**

Owner's Name:	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required
Address:	Phone:

**II. CONTRACTOR/HOMEOWNER INFORMATION (permit application MUST be signed on back of form).**

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner Name (check appropriate box).	State License Number	Expiration Date
Address:	Telephone number:	Email address:
Workers Compensation Insurance Carrier	Federal Employer ID # (or reason for exemption)	MESC Employer # (or reason for exemption)
Cell Phone No.	Fax No.	
<b>CONSUMER ENERGY REQUEST NUMBER:</b>		

**III. TYPE OF JOB**

**IV. PLAN REVIEW REQUIRED**

Single Family <input type="checkbox"/> 1. New <input type="checkbox"/> 2. Remodel	<input type="checkbox"/> 5. Service only <input type="checkbox"/> 6. Special Inspection <input type="checkbox"/> 7. Mobile Home Setup <input type="checkbox"/> 8. Modular Home Setup	A plan review may be required before work is started, on any building other than a single-family dwelling less than 3,500 sq. ft. See reverse side for details. Have plans been submitted for plan review?  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required
Other <input type="checkbox"/> 1. New <input type="checkbox"/> 2. Remodel		
<b>DESCRIPTION OF PROJECT:</b>		

**V. FEE CHART – Enter the number of items being installed, multiply by the unit price for total fee.**

	Fee	No	Total		Fee	No	Total
1. Application Fee (Includes 1 inspection)	\$125.00	1	\$125.00	12. Solar Plan Review	\$50.00		
SERVICE: 2. Through 200 Amp	\$10.00			13. Underground Inspection	\$50.00		
3. Over 200 Amp thru 600 Amp	\$15.00			14. Feeders – Bus Ducts, etc. – per 50'	\$6.00		
4. Over 600 Amp thru 800 Amp	\$20.00			15. Data/Telecom per outlet	\$5.00		
5. Circuits	\$5.00			16. Units up to 20 K.V.A., or H.P. Modules, *EVSE and **PV Modules	\$6.00		
6. Lighting Fixtures – per 25	\$6.00			17. Units over 20 KVA., or H.P. Modules	\$10.00		
7. Dishwasher	\$5.00			18. Conduit only; grounding only	\$45.00		
8. Furnace – Unit Heater	\$5.00			19. Energy Retrofit – Temp. Control	\$45.00		
9. Electrical Heating Units (baseboard)	\$4.00			20. Special/Safety Insp.	\$45.00		
10. Power Outlets (ranges, dryers, etc.)	\$7.00			21. Additional Inspection	\$50.00		
11. Signs (one inspection only)	\$10.00			22. Final Inspection	\$50.00		
*EVSE – Electrical Vehicle Supply Equipment    ** PV Module – Photovoltaic				<b>TOTAL FEES</b>			

**Make checks payable to: Aurelius Township**

Authority: Act 230, pa 1972, as Amended Completion: Installation shall not be started until application is filed. Penalty: Written order to stop construction.

**VI. APPLICANT SIGNATURE**

Section 23a of the state construction act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

**Signature of licensee or Homeowner (Signature indicates compliance with Section VII. Homeowner Affidavit)**

Date

**VII. HOMEOWNER AFFIDAVIT**

I hereby certify the electrical work described on this permit application shall be installed *by myself in my own home* in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been *inspected and approved* by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**VIII. PLAN REVIEW REQUIREMENTS**

Plans and specifications for a new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. **A PLAN REVIEW IS REQUIRED BEFORE A PERMIT CAN BE ISSUED.**

- Exception 1: Alterations and repair work determined by the electrical official to be of a minor nature.
- Exception 2: Work completed by a governmental subdivision or state agency costing less than \$15,000.00
- Exception 3: A building of use group R-3 or R-4 containing not more than 3,500 square feet of building area.
- Exception 4: Wiring or alteration to an electrical system that costs less than \$100.00, unless requested by administrative authority.

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with **AURELIUS TOWNSHIP**. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the Aurelius Township Office 517.628.2093 providing as much advance notice as possible. The Inspector will need the location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

**A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**PLEASE CALL THE AURELIUS TOWNSHIP OFFICE 517-628-2093 FOR ALL ELECTRICAL INSPECTIONS  
\$50 FEE WILL BE CHARGED FOR REQUESTED INSPECTIONS THAT CANNOT BE COMPLETED**