



# AURELIUS TOWNSHIP

Ingham County

1939 S. Aurelius Road • Mason, Michigan 48854-9729

(517) 628-2093 • Fax (517) 628-3989

## EMPLOYMENT APPLICATION

Aurelius Township is an equal opportunity employer, and government policy requires that consideration be given to all applicants without regard to race, religion, color, sex, height, weight, marital status, national origin, age, or disability.

Position applying for:	Date:
How did you find out about this position?	

### APPLICANT INFORMATION

Name: Last, First, M.I.	SSN:
Street Address:	Phone:
City: State: Zip:	I am legally permitted to work in the United States: Yes <input type="checkbox"/> No <input type="checkbox"/>

### EDUCATION AND TRAINING

Check all appropriate boxes:	Major	Number of Hours or Date of Completion
<input type="checkbox"/> High School Graduation/GED		
<input type="checkbox"/> Post High School, Vocational, or Business School		
<input type="checkbox"/> Associate's Degree		
<input type="checkbox"/> College, less than BA or BS Degree		
<input type="checkbox"/> Bachelor's Degree		
<input type="checkbox"/> Master's Degree		
<input type="checkbox"/> Ph D or Similar Professional Degree		
<input type="checkbox"/> Other		

Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No	Offense:	Disposition:
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## PERIODS OF EMPLOYMENT

Describe your work experience in detail, beginning with your current or most recent job. Include job related volunteer work, if applicable, and indicate number of employees supervised. Use a separate block to describe each position. If needed, attach additional sheets, using the same format as on the application. Resumes may be attached to provide additional information.

Name of Employer:		Phone Number:		
Address of Employer:				
Your Job Title:		Supervisor's Name:		
From Month	Year	To Month	Year	Hours per week:
Duties and Responsibilities:				
Reason for Leaving:				

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From Month	Year	To Month	Year	Hours per week:
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Your Job Title:		Supervisor's Name:		
From: Month	Year	To: Month	Year	Hours per week:
Duties and Responsibilities:				
Reason for Leaving:				

## CERTIFICATION

By submitting this application and any attachments, the applicant certifies that all information provided is true and accurate and contains no willful falsification or misrepresentations. Falsifications or misrepresentation may disqualify applicants from consideration for employment with Aurelius Township; or if hired, may be grounds for termination. Previous employers may be contacted for verification of employment history.  
I hereby certify that the statements on this application are true:

**SIGNATURE:**

**DATE:**