

AURELIUS TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Tuesday, May 11, 2021
MINUTES

The Aurelius Township Board met in regular session on Tuesday, May 11, 2021, at 1939 S. Aurelius Rd., Mason, Ingham County, Michigan.

Board members attending: Ayres, Groh, Silsby, Malcangi and Waltz

Members Absent: None

Others Attending: D. Whiting, S. Zimmerman, S. Koches

The regular meeting was called to order by Supervisor Silsby at 7:00 p.m. All attending joined in the pledge to the United States flag.

Consent Agenda

Board Meeting Minutes of April 13, 2021 were reviewed for approval.

Expenses were reviewed for approval in the amount of \$56,394.96 covered by vouchers: Payroll Fund: Checks #17585 - #17610, and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks#17611 - #17633.

Motion made by Member Waltz and seconded by Member Groh to approve consent agenda. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Public Comment

None.

Unfinished Business

Zoning Administrator Position Description updated to reflect \$55 for inspections with no extra for milage. Position will be reposted until next meeting. Motion made by Member Waltz and seconded by Member Malcangi to approve changes. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Site inspections need clarification as zoning inspections in building permit. Building permit is all building and zoning information in one. Information should be separated into zoning and building sections. Should have Building Inspectors' input for revisions. Member Silsby will call special board meeting for review.

Treasurer position interviews will need to be a special meeting.

Electrical Inspector's wife brought proof for certification for Plan Review. Member Waltz motioned to add solar plan review \$50 to fee schedule and Ayres seconded. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Solar ordinance for residential purposes needs to be reviewed and go through the Planning Commission process. Attorney Koches will begin review. All previously installed private solar systems would be grandfathered in.

Building Department reorganization and manual review was discussed. Member Groh stated all permit applications need revision dates and where to locate file. Many forms need updates. Items for Discussion and Action list should be incorporated into building permits special meeting.

Employment Handbook update amendment page was reviewed. Copies will be sent to Inspectors with a request for a signed copy to be returned.

Shepard case has been closed. Attorney Koches will file closing paperwork with circuit court.

Precision Plant operating without a special use permit. A citation can be issued or Planning Commission can process special use permit with condition of releasing part of parcel from PA 116 program. A citation would go to owner and occupant. Motion made by Member Silsby the seconded by Member Malcangi to issue citation. Vote: Ayes: Ayres, Groh, Malcangi, Silsby. Nays: None. Absent: None. Abstained: Waltz stating conflict of interest. Motion carried.

VanAlstine property has had pictures taken. Attorney Koches explained citation process. Citation needs to be posted on property and a copy mailed first class to resident. Silsby will need to go to courthouse to file citation. If owner does not comply within time limit an informal hearing will be held in front of District Court Magistrate with Silsby.

Sand Mining has not been continuing that Silsby is aware of.

A clean up letter was sent to property on Waverly Road.

New Business

Mail meter lease with Quadiant has expired. Price will go up significantly if a new machine is not ordered. Clerk Ayres recommended ordering new machine at lower cost with Pitney Bowes from Holt office. Motion made to approve Pitney Bowes new lease and postage credit agreement made by Member Malcangi and seconded by Member Waltz. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Motion made by Member Waltz and seconded by Member Silsby to approve Hiring Policy and Procedure Resolution. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Solar Ordinance was recommended for approval by Planning Commission to Board of Trustees. Resident S. Zimmerman had concerns regarding private solar installations. This ordinance was updated to remove private solar systems language. A separate ordinance will be discussed for private solar systems. Motion made by Member Silsby to approve Commercial Solar Ordinance and was seconded by Member Waltz. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Setback Ordinance for Columbia Lakes to have five feet setback was recommended for approval by Planning Commission to Board of Trustees. Motion made by Member Groh and seconded by Member Malcangi. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Ordinance Enforcement Officer Ordinance was discussed. The ordinance will need to go through Planning Commission to have Zoning Administrator as the enforcing agent.

Employee Health Benefits Ordinance was discussed by Attorney Koches. Motion made by Member Malcangi and seconded by Member Waltz. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Road contract was discussed. Resident, Marcia Robb had a request for repair on Barnes Road. Motion made by Member Groh and seconded by Member Waltz to have Supervisor Silsby respond with explanation of road repair process and costs. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried. Silsby will get further prices for Toles and Barnes Road.

Motion made by Member Waltz and seconded by Member Malcangi to approve fire contract renewal. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Aurelius Road house demolition has been held up for WOW cable to be removed. Member Waltz suggested getting timeframe commitment from fire department for fire training in case the dry season becomes an issue then the buildings can still be torn down this year. Silsby will check on timeframe.

American Rescue Plan funds can't be used for private water or sewer projects such as Columbia Lakes. DUNS and SAM prerequisite numbers have been established if needed to receive funds. Michigan Public Service Commission Broadband survey deadline is May 17, 2021. Member Groh recommended Supervisor respond to survey. Broadband is an approved area for funding.

Correspondence was received by Clerk Ayres from Comcast and Consumers Energy regarding company changes. Ayres also had an email inquiry about rules for cremains sprinkled at a township park. Ayres will reply there are no rules.

Board Reports

Supervisor Silsby reported June 1, 2021, library may start letting limited numbers into library by appointment. Member Groh requested hard copy of plan for COVID Preparedness Plan. Motion to approve budget amendments in the amount of \$500 was made by Member Silsby and seconded by Member Waltz. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Clerk Ayres reported Chart of Accounts update issues were being worked on. The balance sheet report was provided. Ayres reported building code books are outdated and are required to participate in the state program. Motion made by Member Malcangi and seconded by Member Waltz to order updated code books. Vote: Ayes: Ayres, Groh, Malcangi, Silsby and Waltz. Nays: None. Absent: None. Motion carried.

Treasurer Groh gave the cash report at \$832,797.43. Groh has been in contact with Ingham County to get an update on the Newman property attorney fees recovery. County is waiting to see what courts decide. Groh did an informal G. Droscha Park inspection with Tanya Moore of Spicer Group and was informed playground swings wouldn't pass an actual inspection because it is more for residential use. Climbing station and spring toys are acceptable. Digging station needs sand added. One of the

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see saws needs repair. We may be able to use rehab option to apply for playground grant with Ingham County Parks and Trails Program. A Parks and Trails grant could possibly be used to remove foundations of houses on Aurelius Road to expand walking path of park.

Trustee Malcangi gave a report on Columbia Creek Park and stated he would be willing to replace fence posts and paint restroom when the township is ready to move forward on the project.

Public Comment

Mr. D. Whiting requested establishing an outdoor burner ordinance due to smoke nuisance. Attorney Koches will prepare information for Planning Commission review.

Meeting adjourned at 9:53 p.m.

Respectfully submitted by:

Tracy Ayres, Clerk
Aurelius Township