**AURELIUS TOWNSHIP BOARD OF TRUSTEES**

**Regular Meeting**

**Tuesday, October 13, 2020**

**MINUTES**

The Aurelius Township Board met in regular session on Tuesday, October 13, 2020, at the Aurelius Township Hall, 1939 S. Aurelius Road, Mason, Michigan.

**Board members present:** Ayres, Droscha, Groh, Silsby and Malcangi.

**Members Absent:** None

**Others Present:** David Revore, David Droscha, Brett Droscha, Gordon Waltz

The regular meeting was called to order by Supervisor Silsby at 7:00 p.m. All present joined in the pledge to the United States flag.

**Consent Agenda**

Board Meeting Minutes of September 9, 2020, were reviewed for approval.

Expenses were reviewed for approval in the amount of $33,196.21 covered by vouchers: Payroll Fund: Checks #17247 - #17263, and 1 EFT.

General Fund, Fire Fund, Street Light Fund: Checks#17264 Prepaid, #17265 - #17291.

Motion made by Member Malcangi and seconded by Member Groh to approve consent agenda. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

**Public Comment**

None

**Set Agenda**

Resolution 2020-17 added to agenda. Agenda with closed meeting item replaced previously sent agenda.

**Unfinished Business**

Droscha motioned and was seconded by Ayres to continue with no hall rentals until next Board of Trustees meeting in November. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Searing Property report given by Member Silsby. Title insurance has been returned. Member Groh commented properties still need some clean up.

Member Silsby reported meeting with Milan Rakich to discuss the Building Program Reorganization. Rakich will receive $25 per visit to township office to sign permits on Wednesdays and Fridays. He would like to use signature stamp. The $75 application fee will no longer include one inspection and each inspection will be at the $50 rate. Board members did not approve a signature stamp. A written Building Program Procedure is requested.

Member Silsby stated the first L4029 stating amount of township tax levied at .8201 and .5000 that had been submitted to the board for approval was correct. The third revision sent to Ingham County Equalization has different figures of .8200 and .5000. Member Ayres questioned why there was a third revision if the first form was correct. Member Droscha stated they could not both be correct. Silsby stated we were not allowed to round up. Ayres stated we are allowed up to 1.000 and rounding is not required, so the rounding issues would have occurred in 2017. Silsby stated no. Member Droscha motioned to approve third revision and was seconded by Member Groh. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried. Groh stated in future we should have the Assessor prepare the form and discuss it with the Supervisor. It can then be sent to Equalization for review before being presented to the board to avoid revisions.

**New Business**

Member Silsby gave the Zoning Administrator report stating car repair business on Schafer property is gone. Equipment repair business on Haynes property has not been addressed. Silsby has spoken with PA116 office about issue with Precision Plant business operating on property. Silsby stated Mr. Haynes has not responded to letter sent in March regarding sand mining. Member Malcangi made a motion for Silsby to send another letter with a 30 day compliance deadline and if not met he is referred for legal action to Mr. Revore. Member Groh seconded motion. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried. Mr. Revore, attorney, stated he would like to review the letter before it is sent and would prefer the matter return to the board if no compliance, for a vote on further action.

Member Silsby reported the Car Repair business on Schafer property is gone. The equipment repair business on Haynes property has not been addressed. Silsby spoke with PA116 office about precision Plant.

Member Malcangi made motion to send letter for sand mining with a 30 day compliance deadline with referral to attorney if not met. Attorney Revore requested to review letter. Member Groh seconded. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Member Silsby read Officer Harrison’s township report. There were eight calls for service to the township for the month of September. Member Groh stated a well check was made for elderly residents and they were found to be in good condition.

A quarterly written Assessing report was received from Assessor Simmons and reviewed.

Substitute Building Inspectors were discussed. Some inspectors on list need to be approved by the board. Silsby will contact Tim Basore to see if he agrees and will look for a Substitute Mechanical Inspector.

Member Groh presented Resolution 2020-17 Columbia Lakes Street Light Assessment raising assessment from $59.70 to $64.00 per parcel to cover utility bill. Motion made to approve by Member Malcangi and seconded by Member Droscha. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Correspondence was received from the Michigan State Tax Commission stating they have received payment for assessment roll services and will be meeting on October 20, 2020 to consider returning assessment roll to township.

**Board Reports**

Supervisor Silsby was asked about Library holiday events. Silsby will contact Jennifer DeGroat to get details.

Clerk Ayres reported 1,600 ballots sent and 500 returned for November election. Ayres provide the Revenue and Expense Report and Balance Sheet.

Treasurer Groh gave Cash Report at $714,980.42 and Investment Report. Groh reported CARES grant has been received and a detailed list of expenses covered with grant dollars will need to be provided by the end of the year. Camera system needs replacing. We could use CARES dollars for the installation. Groh provided Tax Season Distribution Chart. Groh reported Newman property atty fees were submitted for recovery and the determination is expected soon. Parks and trails and wayfinding signage will soon be installed to join Aurelius parks to county park system. We are the first outlying township to become connected and we will have 160 signs installed to connect 22 miles in township. Park rules signs have been made and installed at each park.

Trustee Malcangi reported township portable generator has been cleaned and sent to Sheridan Auction.

Trustee Droscha reported seven months have gone by since original request regarding sand mining and action needs to be taken.

**Public Comment**

Brett Droscha gave public comment regarding issues with sand mining on Haynes property by Scheurer’s.

David Droscha gave public comment regarding sand mining issues and over the road flooding issues in front of Scheurer Farm.

Member Silsby read motion for closed session for consideration of attorney-client privilege information. Member Malcangi motioned to approve and was seconded by Member Droscha. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried. Gordon Waltz was allowed to attend closed session.

Member Malcangi motioned to end closed session and was seconded by Member Droscha. Vote: Ayes: Ayres, Droscha, Groh, Malcangi, and Silsby. Nays: None. Absent: None. Motion carried.

Meeting adjourned at 9:34 p.m.

Respectfully submitted by:

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Tracy Ayres, Clerk

Aurelius Township